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புதுச்சேரி மாநில அரசிதழ்

La Gazette de L'État de Poudouchéry The Gazette of Puducherry

PART - I

சிறப்பு வெளியீடு

EXTRAORDINAIRE

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அதிகாரம் பெற்ற
வெளியீடு

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PUDUCHERRY TECHNOLOGICAL UNIVERSITY

No. PTU/Estt./Gazette pub/Ordinance/2026/1166.

Puducherry, dated 16th October 2026.

ORDINANCE – 5

In exercise of the powers vested in section 53(1) and section 53(2) of the Puducherry Technological University Act, 2019, the Secretary to Government (Education)-cum-Chairman of the Governing Body of Puducherry Engineering College hereby accords approval of the Ordinance framed by the University in pursuance of section 41 of PTU (First) Statutes, 2022 for conduct of Convocation of the University for conferring of degrees or for other purposes of Puducherry Technological University.

CONVOCATION FOR CONFERRING DEGREES

1. (a) Annual Convocation :

Convocation for the purpose of conferring degrees shall ordinarily be held once in a year on such date and place as may be fixed by the Vice-Chancellor with prior approval of the Chancellor.

- (b) At the beginning of each academic year, the University shall announce its academic calendar, giving the schedules for all its activities during the year;
- (c) The academic calendar of the University shall in addition to the Schedules for academic activities like courses and examinations, the calendar shall also include the date/s for award of degrees.
- (d) If necessary, the University may schedule such events more often than once in a year and the same shall be included in its academic calendar;
- (e) The Convocation date/s shall be within 180 days of the date/s by which the students are expected to qualify and become eligible for them;

2. Special Convocation :

A Special Convocation for the purpose of conferring Honorary degrees may also be held at such time as may be decided by the Board of Governors on the recommendations of the Academic Council.

- 3. The Convocation shall consist of the BoG Members and Academic Council of the University.
- 4. The Chancellor shall, if present, preside at the Convocations of the University for conferring degrees. In the absence of the Chancellor, the Pro-Chancellor shall preside over the Convocation. In the absence of the Chancellor and Pro-Chancellor, the Vice-Chancellor shall preside over the Convocation.
- 5. Not less than three weeks notice shall be given by the Registrar for all meetings of the Convocation.
- 6. The Registrar shall, with the note, issue to each Member of the Convocation, a programme of the procedure to be observed there at.
- 7. The candidates who have passed their examinations in the year for which the Convocation is held shall be eligible to be admitted to the Convocation.
 - (a) Provided that this shall not be applicable to the First Convocation at which candidates of all the preceding years shall also be admitted to their respective degrees.

- (b) Provided also that in case, the Convocation could not be held in a particular year, the Vice-Chancellor shall be competent to admit candidates to the respective degrees without waiting for formal Convocation but, on payment of prescribed fees. Such recipients of degree shall, however, sign the usual exhortation which they are required to do so while Convocation ceremony is normally held.
 - (c) Provided also that in case, the Convocation is not held in a particular year, the Vice-Chancellor shall be competent to authorise admission of all those eligible candidates who so wish to obtain their degrees through a Convocation to the next Convocation and confer on them, the respective degrees on payment of the prescribed fees.
 - (d) Provided further that those who wish to obtain their degree in absentia when Convocation is held regularly, may also do so after payment of usual fees.
8. (a) A candidate for the degree must submit to the Director (Academic and Educational Innovation) his / her application on or before the date prescribed for the purpose, for admission to the degree at the Convocation in person, along with the prescribed fees.
 - (b) The University shall notify a programme for Degree awards atleast 30 days before the date/s so fixed, so that the candidate can apply for the same;
 9. Such candidates as are unable to present themselves in person at a Convocation shall be admitted to the degree in absentia by the Chancellor or in his / her absence by the Vice-Chancellor and their Degrees / Diplomas shall be given by the Vice-Chancellor on application and payment of prescribed fees.
 10. The fees for admission to the degree at the Convocation in person shall be prescribed from time to time.
 11. Honorary degree shall be conferred only at a Convocation and may be taken in person or in absentia.
 12. The presentation of the persons at the Convocation on whom Honorary degrees are to be conferred shall be made by the Vice-Chancellor or his nominee.
 13. Candidates at the convocation shall wear gowns and hoods appropriate to their respective degrees as may be specified by executive orders. No candidate shall be admitted to the Convocation who is not in proper academic dress as prescribed by the University.
 14. For the award of degrees at the Convocation, candidates present shall be formally presented to the Chancellor or in his/her absence to the Pro-Chancellor / Vice-Chancellor for admission to their respective degrees as follows;

The Heads of respective Departments / Dean of Schools will present the candidates-UG, PG and Ph.D.

The name of the recipients of medals and prizes shall be read by the Director (Academics and Educational Innovation) or by the person nominated by the Vice-Chancellor.

The Registrar or the person appointed for the purpose, will present the candidates for conferment of degrees in absentia.

15. The Chancellor, Pro-Chancellor, the Chief Guest, the Vice-Chancellor, Deans and Directors, the Registrar, the Finance Officer, the Controller of Examinations, the Deans of Schools, the Heads of Departments and the Members of the Universities shall wear their special robes prescribed by the University and further procedure for conduct of the Convocation shall be prescribed by the executive orders.
16. Any Minister of the Indian Union, Minister of State Governments, Minister of the Union Territories, Speaker of LOK SABHA / State Legislatures / Union Territory Legislatures, whenever they attend the Convocation, shall be provided special robes according to their status, as may be decided by the Vice-Chancellor in individual cases, and like other authorities / officers of the University, they may attend the Convocation with their academic robes on.

REGISTRAR,

Puducherry Technological University.
